

# **Sun City Anthem Arts and Crafts Club**

## **General Meeting Minutes**

**February 25, 2016**

The meeting was called to order at 3:20 by President Larry Swette. Quorum established per attached list of 27 members in good standing. Including the board, there were 27 members in attendance. (See attached)

Larry introduced the 2016 board members: Susan Turney, 1<sup>st</sup> VP, Sandi Athey, 2<sup>nd</sup> VP, Wilma Schirra-Kays, Treasurer and Franki Roizman, Secretary.

### **Minutes from November 18, 2015 Meeting**

Marcea Reid moved to approve the minutes from the November 18, 2015 meeting. Lynn Weber seconded the motion. Vote to approve the minutes was unanimous.

### **OFFICERS REPORTS:**

#### **Treasurer-Wilma Schirra-Kays**

Treasurer's Report (See attachment for details)

Opening Balance at 1/1/2016 was \$1,997.96. A discussion ensued about the projected income from fused glass vs the budgeted expenses for that group. These figures will be updated in the next treasurer's report. A motion to accept the treasurer's report with the provision that the fused glass income be amended was made by Marcea Reid and seconded by Ralph Saccoliti. The motion was approved by vote.

#### **1<sup>st</sup> VP-Susan Turney**

There are no lockers available at this time. There is a waiting list posted on the front bulletin board. There are many new members requesting lockers and Susan proposed adding lockers in the room. A possible location would be the corner where the light table is located and then relocate the light table and bulletin boards. It could possibly be 15 new lockers. Also it may be possible to add a third row of small lockers above the current ones. Susan approached Ken Anderson in Woodchips to prepare a price quote for this work. Once we have the quote, we will look into preparing a PIRF to SCA but not sure if we can get approval from them for this. Since they are bolted to the wall we may be able to get approval.

#### **2<sup>nd</sup> VP-Sandi Athey**

We are first in line to get the room painted but no date has been set as yet. Once the work begins, the room will probably be unavailable during the work and perhaps a few days after to air it out. The work schedule seems to be on hold during the transition of the SCA management. Woodchips will be involved in the hanging of the new banners which are all done. Members can see a sample (the Arts and Crafts Club sign on top of the front lockers) of what they look like.

Sandi again had thanks to the members for contributing to the displays and sales. Anyone requesting a vendor number can find the form in the rack on the wall near the Treasurer's Box (fka the red box). All the vendor numbers are a numeric number and the old system using letters is no longer valid.

### **Secretary-Franki Roizman**

As of 2/25/16 there are 300 members, 248 renewals and 52 new members. There are still approximately 70 2015 members who have not responded to the renewal request. 11 have said they will not renew. A reminder was sent out last night. Group leaders should remind their groups about renewing. The new paid up list will be in the yellow binder on or about March 1 and updated monthly. Any group leader needing information as to whether a participant is paid or not can always contact Franki.

## **COMMITTEE REPORTS:**

### **Spirit Liaison –Marcea Reid**

First issue done for 2016 was February and featured Stained Glass. The March issue will feature Beginning Stamping, April will feature Woodcarvers and May will feature our Open House. Marcea is looking at the past articles and basing her features so that all groups have coverage. If any group has a special event and wants coverage of that, they should let Marcea know. It was also brought to Marcea's attention that our Spirit liaison, Sherryl Daly, has been terminated.

### **Interest Group Leader-Charlotte Schnur**

Response from groups regarding the Open House has been spotty and Charlotte and Cynthia Nielsen will come up with a better method of handling such information going forward.

### **Holiday Party-December 14**

Franki proposed an idea that each group does a decoration for one table. Charlotte will bring up the idea at the next group leaders meeting. Each group can do a centerpiece based on their craft.

### **Website-Cynthia Nielsen**

Nothing new. Encourages all group leaders to forward updates, photos, calendar, workshops, etc. Easy to submit information. At the bottom of each page, lower right corner, it says "website feedback". Click on that and submit information which goes to Cynthia and Marcea. Larry asked if usage is being tracked but it is not.

### **Room Decorating-Edna King**

Waiting for painting to be done. Room decorating committee to be involved in the choice of color. Will not pursue other decorating ideas, i.e. tops of the lockers, until the painting is done and the banners are hung. Light study to be done after painting. Just the walls and parts of the ceiling are to be painted, not the lockers and cabinets.

### **Open House, March 3, 2016-Sandy Dyan**

Everything is on track. Everybody has been contacted. Eight groups will be demonstrating in the Arts and Crafts room. Susan cut off the list for sales on February 20<sup>th</sup> and there are approximately 19 sellers. We will not be using the courtyard for sales as we are concerned about weather. Sales and displays will be in the Morris/Nelson room. Sandy has prepared a diagram of the table arrangements. John Athey made the beautiful posters advertising our Open House and these signs will be usable for future events as the center section is on Velcro and can be changed easily. David Berman is including the event in his blog, it on the SCA website and in Spirit magazine. We are ready with all the paper work, name badges, handouts, etc. Each seller will be responsible for their own sales and submitting the 10% to the club. Forms to be provided for this.

### **NEW BUSINESS:**

#### **SCA Spring Crafts Fair-April 2, 9:00-2:00**

We have one table, #49, which is the first table on the left, center row, as you enter the ballroom. Primarily it will be an informational table to promote the club. Volunteers needed to man the table. Franki can set it up in the morning but has to leave no later than 11:30. Charlotte Schnur has volunteered to help. **Need a few more volunteers.** Anyone volunteering can also sell if they want as long as they contribute 10% of their sales to the club.

#### **Open Forum**

A discussion ensued about having outside vendors at the SCA fairs, needing more advertising, possibly limiting it to the SCA clubs only. Having it limited to “handmade” only, local artisans. Ralph suggested getting the clubs together (Ceramics, Sewing, Woodchips, Arts and Crafts, etc.) and approaching Lifestyles with their requests.

Congratulations to Ralph Saccoliti for winning the \$25 Target Gift Card

Meeting adjourned by President Larry Swette at 4:20pm.

Respectfully submitted,  
Franki Roizman  
Secretary  
(Note: please excuse any typos)

	General Budget	As of 2-23-16
<b>REVENUES</b>		
2015 Carryover (15% of 2015 Expenses)	\$1,997.96	\$1,997.96
Annual Membership Dues (assumes 300 @ \$15)	\$4,500.00	4,500.00
Donations	\$5.00	5.00
Gross Receipts from Member Sales	\$1,800.00	155.00
Activity Fees from Members (Holiday Party)	\$1,963.50	0.00
Interest Income	\$0.00	0.00
Locker fees	\$1,735.00	1,735.00
Guest Fees (Holiday Party)	\$0.00	0.00
Supply Sales to Members (Fused Glass)	\$800.00	649.00
<b>REVENUES - TOTAL</b>	<b>\$12,801.46</b>	<b>\$9,041.96</b>
<b>EXPENSES</b>		
<b>A&amp;C OPERATING EXPENSES</b>	<b>Expenditures</b>	
Club Operating Supplies (Printer Ink, Paper, etc.)	\$1,600.00	\$231.70
Uncategorized	\$0.00	0.00
Bank Charges	\$50.00	0.00
Refunds	\$85.00	85.00
Sales Tax - General Club Purchases	\$190.00	0.00
Achievement Awards & Recognition	\$875.00	100.00
Activity (Holiday Party \$33 x 119 attendees)	\$2,128.50	0.00
Holiday Party Decorations	\$300.00	0.00
Member Sales Fees (Less 10% of Sale Amount)	\$1,620.00	166.50
Open House Decorations & Food	\$300.00	0.00
<b>A&amp;C OPERATING EXPENSES - SUBTOTAL</b>	<b>\$7,148.50</b>	<b>\$583.20</b>
	<b>Special Interest Groups</b>	
<b>INDIVIDUAL CLUB SUPPLIES:</b>		
ADULT COLORING	\$200.00	\$0.00
BEADING	\$250.00	0.00
COLOR PENCIL	\$200.00	0.00
FUSED GLASS	\$3,550.00	18.43
FUSED GLASS KILN REPAIR	\$300.00	225.00
KNITTING & CROCHET	\$0.00	0.00
MOSAICS	\$125.00	0.00
NEEDLEPOINT	\$100.00	0.00
PHOTOGRAPHY	\$100.00	0.00
POLYMER CLAY	\$200.00	0.00
SCRAPBOOKING	\$200.00	0.00
STAINED GLASS	\$100.00	0.00
STAMPING (2 Groups)	\$50.00	0.00
STAMPING BEGINNERS	\$50.00	0.00
TUESDAY PAINTERS	\$100.00	0.00
WOODCARVING	\$250.00	204.49
<b>INDIVIDUAL CLUB EXPENSES - SUBTOTAL</b>	<b>\$5,575.00</b>	<b>\$447.92</b>
<b>TOTAL EXPENSES</b>	<b>\$12,723.50</b>	<b>\$1,031.12</b>
	(A&C Oper Exp + Indiv Grp Exp)	

<b>NET INCOME</b>	<b>(Total Revenues - Total Expenditures)</b>	<b>\$77.96</b>
<b>OTHER CASH FLOW:</b>		
Capital Equipment purchases		\$0.00
Transfers (To) From Capital Reserves		(\$500.00)
<b>NET CASH FLOW</b>		<b>(\$500.00)</b>
	<b>(Net Income + Beginning Bank Bal+Cash Flow)</b>	
<b>ENDING BANK BALANCE</b>		<b>(\$422.04)</b>
<b>Capital Reserve Bank Account</b>		
Beginning		\$1,689.02
Interest (chg interest payment to \$.04, moved to reg checking)		\$0.04
Transfers from Checking		\$500.00
Ending Reserve Acct Balance		<b>\$2,189.06</b>
<b>Capital Assets</b>		
Beginning (Fused Glass Inventory)		\$5,075.00
Large Kiln (Evenheat Ramp Master)	\$1,800.00	
Large Kiln (Evenheat Ramp Master)	\$1,830.00	
Medium Kiln (Evenheat SetPro)	\$745.00	
Small Kiln (JenKen Bead Annealer)	\$700.00	
Beginning (Operations Inventory)		
HP Laptop & Software	\$727.00	\$727.00
Purchases		\$0.00
Ending Balance - Capital Assets		<b>\$5,802.00</b>